



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

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Mayor: Cllr Paul Myers

Town Clerk: Clive Stilwell

Minutes of the Meeting of the Council held in the Beauchamp Room
at the Town Hall, Midsomer Norton on Wednesday 17th February 2016
Commencing at 7.00pm

Present: Town Mayor: Cllr P Myers

Councillors: Cllr G Davis, Cllr L Barnes, Cllr M Evans, Cllr S Plumley, Cllr J Lewis, Cllr B Lawrence & Cllr A Purchase

In Attendance: Clive Stilwell – Town Clerk

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

178	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Apologies were received from Cllr L Robertson, Cllr R Robertson and Cllr A Slade due to previous commitments.</p> <p>Resolved: To accept the apologies with the reason given.</p>
179	<p><u>Declarations of Interest.</u></p> <p>There were no declarations of interest.</p>
180	<p><u>Exclusion of the Press and Public</u></p> <p>There were no Members of the Press or Public present.</p>
181	<p><u>Minutes of the Midsomer Norton Town Council Meeting – Monday 1st February 2016</u></p> <p>The minutes of the Meeting of Midsomer Norton Town Council held on Monday 1st February 2016 had been circulated in the Agenda.</p> <p>Resolved: That the minutes of the meeting of Midsomer Norton Town Council held on Monday 1st February 2016 be signed and adopted as a correct record. The Mayor subsequently signed the minutes.</p>
182	<p><u>Horticulture Contracts 2016-2020</u></p> <p>Cllr P Myers reported that a potential supplier for horticultural services had been identified and that they had submitted a costed proposal to the Town Council following discussions with him and the Town Clerk.</p>

In summary, the Town Clerk confirmed that the cost of the proposal that had been received was within the budget set by the Council for both labour and supplies and that it met the requirement which had been publicised.

The Council noted the need to monitor progress against the objectives of the contract and that expectations needed to be managed in terms of the knowledge of any new contractor of the town's current floral displays.

The Town Clerk explained that the Council's Financial Regulations allowed for it to waive them in specific circumstances including where a price was negotiated without competition as long as the reason was embodied in a recommendation and recorded in the minutes.

A recommendation was therefore made by Cllr P Myers that a contract should be awarded without competition due to the extreme urgency of the matter and the lack of alternative bids and the Council subsequently voted on it.

Resolved: That a one year contract be placed for horticultural services, subject to final approval by the Town Clerk, Chair of Finance, the Mayor and Deputy Mayor, on a negotiated price basis in accordance with MNTC Financial Regulations para 13.1 (c).

Meeting closed at 7:25pm

Signed:

P. A. Myers
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(Mayor)

Dated:

7-3-2016
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