



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

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Mayor: Cllr Paul Myers BEM Town Clerk: Donna Ford PSLCC

To: a) Members of the Finance Committee

Quorum Level: 3 Members

b) All Other Members of the Council (for information)

4th December 2018

Dear Councillor

FINANCE COMMITTEE

A Summons to Attend is hereby given for a meeting of the Finance Committee that will be held in the Sarah Ann Room, Town Hall, The Island, Midsomer Norton on Tuesday 11th December 2018 at 5.30 pm.

The agenda is set out below.

Yours faithfully

Donna Ford
Town Clerk

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Town Council's recording protocol.

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding matters within the jurisdiction of the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

7.00pm Public Question Time

This section (at the Appointed Person's discretion) may last up to 20 minutes and is not part of the formal meeting of the Planning Committee and minutes will not be produced.

AGENDA

49.	<u>Apologies for absence</u> To receive any apologies for inability to attend this meeting.
50.	<u>Declarations of Interest</u> To receive details of any Personal or Prejudicial interest in respect of any matter to be discussed at the meeting pursuant to the provisions of the National Code of Conduct and related guidance provided by the Standards Board for England.
51.	<u>Minutes</u> To confirm and sign as a correct record the minutes of the Finance Committee held on Tuesday 13 th November 2018 (Pages 1 - 3).
52.	<u>Midsomer Norton Town Council Budget 2019-2020</u> To receive a Budget 2019-20 Presentation from Derek Kemp, DCK Accounting Solutions Ltd.
53.	<u>Accounts for Payment – November 2018</u> Members to review the Schedule(s) of Accounts for Payment and authorise the payments for November 2018. (i) Purchases Under £250.00 (Pages 4) (ii) Purchases Over £250.00 (Pages 5)
54.	<u>Monthly Reports</u> To receive the Monthly Reports for November 2018 (To Follow).
55.	<u>Revenue Community Grant – Keynsham & District Mencap Society</u> To receive an update from Councillors Myers and Plumley following a meeting to establish further details with reference to the above Revenue Grant.
56.	<u>West Clewes Play Park</u> Consider the operational reports and the associated quotes for work required to the swings at West Clewes Play Park. (Inspection Reports for Play Park and Gym and 2 x Quotes for Swings Enclosed).