



Midsomer Norton Town Council

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Mayor: Cllr Paul Myers BEM

Town Clerk: Donna Ford PSLCC

Minutes of the Meeting of the Finance Committee
held in the Sarah Ann Room at the Town Hall, Midsomer Norton on Tuesday
11th December 2018 Commencing at 5.30pm

Present: Chair of Committee Councillor B Lawrence

Councillors: Councillor P Myers (Mayor)
Councillor S Plumley
Councillor R Robertson
Councillor A Slade (Deputy Mayor & Vice Chair of Committee)

Also Present: Donna Ford (Town Clerk)

In Attendance: Derek Kemp – DCK Accounting
Councillor L Robertson

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

49.	<u>Apologies for Absence</u> All Present.
50.	<u>Declarations of Interest</u> Nothing to declare.
51.	<u>Minutes</u> Resolved: That the Minutes of the Finance Committee held on Tuesday 13 th November 2018 be signed and adopted as a correct record.
52.	<u>Midsomer Norton Town Council Budget 2019-2020</u> Members received a Budget 2019-20 Presentation from Derek Kemp, DCK Accounting Solutions Ltd. The Finance Committee concluded that the broad funding requirements from the Precept should be achievable with a combination of an increased tax base and a modest increase in the Band D rate – details would be developed once the Tax Base figure was received from B&NES in late December. The Finance Committee also agreed that £30,000 should be transferred from

	<p>the Capital Projects budget to the General Reserves in order to facilitate the need to fund a sponsorship grant of £25,000 for the Town Trust and the extra costs associated with the Asset Transfer and staffing requirements for 2019/20, this would ensure that the precept increase would not go over 3% for 2019/20.</p> <p>The Clerk advised that further provision for funds would need to be incorporated into the 2020/21 budget if the Town Trust request further sponsorship grants for forthcoming years.</p> <p>The Clerk agreed to circulate an updated draft with funds and reserves identified to the Finance Committee.</p> <p>Members agreed the need to hold a Full Town Council meeting in February to present the recommendations to Full Council as the figures would not be available in time for the January meeting as the Tax Base figures have not yet been received from B&NES.</p>
53.	<p><u>Accounts for Payment – November 2018</u></p> <p>The Council reviewed the list of accounts for payment for November 2018.</p> <p>Resolved: That the Accounts for Payment for be approved.</p>
54.	<p><u>Monthly Reports</u></p> <p>Members received the Monthly Reports for November 2018.</p> <p>Resolved: To note the reports received.</p>
55.	<p><u>Revenue Community Grant – Keynsham & District Mencap Society</u></p> <p>Members advised that further information was required.</p> <p>Resolved: Deferred January 2019</p>
56.	<p><u>West Clewes Play Park</u></p> <p>Members considered the operational reports and the associated quotes for work required to the swings at West Clewes Play Park.</p> <p>Resolved: To accept the quote for a replacement swing and surfacing at a cost of £7,331.00 plus VAT and commission the work to be carried out with the upgrade of the park, the additional cost will be funded from the Capital Reserve budget.</p>

Meeting closed at 19:04 pm

A signed copy of the minutes can be viewed at the Town Council Offices

Signed: (Chair) Dated: 15/01/2019