



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

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Mayor: Cllr Paul Myers BEM

Town Clerk: Donna Ford PSLCC

Minutes of the Meeting of the Operations Committee
held in the Sarah Ann Room at the Town Hall, Midsomer Norton on
Tuesday 11th December 2018 Commencing at 7.00pm

Present: Chair of Committee Councillor P Myers (Mayor)
Councillors: Councillor S Plumley (Vice Chair)
Councillor A Purchase
Councillor L Robertson
Councillor R Robertson
Councillor A Slade (Deputy Mayor)

Also Present: Donna Ford (Town Clerk)

In Attendance: Councillor M Rich

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

57.	<u>Apologies for Absence</u> All members present.
58.	<u>Declarations of Interest</u> Nothing to declare.
59.	<u>Minutes</u> Resolved: That the Minutes of the Operations Committee held on Tuesday 13 th November 2018 be signed and adopted as a correct record.
60.	<u>Children's Christmas Party 2019</u> Members considered a proposal to hold a Christmas Party for the children of the Town in 2019. Resolved: To contact WPA and the Play Bus in order to work with the Town Council and report back at the next operation meeting with recommendations.
61.	<u>West Clewes – Tree Risk Assessment</u> Members considered if the trees at West Clewes require a Risk Assessment at a cost of £279.12 plus VAT before the triennial tree inspections at all Town

	<p>Council owned sites scheduled for June 2019.</p> <p>Resolved: To accept the quote and commission the Risk assessment.</p>
62.	<p><u>West Clewes Play Park</u></p> <p>Members considered the operational reports and the associated quotes for work required to the swings at West Clewes Play Park and recommendations from the Finance Committee.</p> <p>Resolved: To accept the quote for a replacement swing and surfacing at a cost of £7,331.00 plus VAT and commission the work to be carried out with the upgrade of the park, the additional cost will be funded from the Capital Reserve budget as agreed with the Finance Committee.</p> <p>Noted: Clerk to inform the Recreational Trust of the proposed plans for the play park.</p>
63.	<p><u>Car Speeding Issues in the High Street</u></p> <p>Members received a report update from Councillor M Rich for the cost of purchasing and installing the vehicle activation signs.</p> <p>Resolved: To delegate the Clerk and Councillor M Rich to commission a full cost of the agreed equipment and any associated training and maintenance costs and report to the Finance and operations Committee for consideration.</p>
64.	<p><u>Disabled Crossing on the Island</u></p> <p>Councillor S Plumley gave a verbal report and advised that he had met with B&NES and the member of the public who reported the issues regarding disabled access on the island.</p> <p>Councillor S Plumley advised that B&NES would be sending a report of the meeting and the required work would be added as a priority to the B&NES maintenance list.</p>

Meeting closed at 19.53pm

A signed copy of the minutes can be viewed at the Town Council Offices

Signed:
(Chair)

Dated: