



# Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

Tel: 01761 418701 Email: [townclerk@midsomernortontowncouncil.co.uk](mailto:townclerk@midsomernortontowncouncil.co.uk)

Mayor: Cllr Paul Myers BEM

Town Clerk: Donna Ford PSLCC

**Minutes of the Meeting of the Operations Committee  
held in the Sarah Ann Room at the Town Hall, Midsomer Norton on  
Tuesday 15<sup>th</sup> January 2019 Commencing at 7.00pm**

**71 Present:** Chair of Committee Councillor S Plumley – Acting Chair  
Councillors: Councillor L Robertson  
Councillor R Robertson  
Councillor A Slade (Deputy Mayor)

**Also Present:** Donna Ford (Town Clerk)

**In Attendance:** 0 Public

## **Fire Safety – Evacuation Procedure / Recording Protocol**

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

<b>65. <u>Apologies for Absence</u></b>	<ul style="list-style-type: none"><li>• Councillor P Myers (Mayor)</li><li>• Councillor A Purchase</li></ul> <p><b>Resolved:</b> To accept the apologies for absence and reasons given.</p>
<b>66. <u>Declarations of Interest</u></b>	<p>There were no Declarations of Interest.</p>
<b>67. <u>Minutes</u></b>	<p><b>Resolved:</b> That the Minutes of the Operations Committee held on Tuesday 11<sup>th</sup> December 2018 be signed and adopted as a correct record.</p>
<b>68. <u>Midsomer Norton Life – Spring Edition</u></b>	<p>Members were presented the Editorial Content and Plans for the Spring Edition of Midsomer Norton Life.</p> <p><b>Resolved:</b> To agree the content and plan proposed.</p>
<b>69. <u>Asset Transfer</u></b>	<p>A report was provided by Councillor P Myers which advised:</p> <ul style="list-style-type: none"><li>• A meeting had been held with the solicitors regarding the transfer and preparation of contracts.</li></ul>

	<ul style="list-style-type: none"> <li>• Confirmed that the Assets were all registered with the Land Registry.</li> <li>• The process required to enable the proposal for the assets to be gifted to the Town Trust.</li> </ul> <p><b>Resolved:</b> To Note the report.</p>
70.	<p><b><u>Town Park</u></b></p> <p>Members considered a report and update on the Town Park progress from the Clerk and New Leaf, questions were raised in relation to the services supply and the issues that were being faced, it was agreed that the contractors would look at the option of a supply from the other entrance to the park. The Clerk advised that an application for the clearance of some trees in line with the master plan at the Park had been submitted to B&amp;NES.</p> <p><b>Resolved:</b> To contract New Leaf to source contractors to facilitate the clearance work if permission is granted and to contact our existing contractors regarding the grass cutting from 1<sup>st</sup> April and the need to spray the nettles and brambles that have already been cleared to avoid them returning and provide a spec for the work required to enable quotes to be obtained. Delegated powers given to the Clerk to commission the work within the budget.</p>
71.	<p><b><u>DRAFT BANES Community Asset Transfer Policy</u></b></p> <p>Members considered the response to the Draft Banes Community Asset Transfer Policy.</p> <p><b>Resolved:</b> To Delegate authority to the Clerk and Councillor P Myers to prepare and send the response.</p>

**Meeting closed at pm**

***A signed copy of the minutes can be viewed at the Town Council Offices***

**Signed:** .....  
(Chair)

**Dated:** .....