



# Midsomer Norton Town Council

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Mayor: Cllr Paul Myers BEM

Town Clerk: Donna Ford PSLCC

Minutes of the Meeting of the Operations Committee  
held in the Sarah Ann Room at the Town Hall, Midsomer Norton on  
Tuesday 16<sup>th</sup> October 2018 Commencing at 7.00pm

**Present:** Chair of Committee Councillor P Myers (Mayor)  
Councillors: Councillor S Plumley (Vice Chair)  
Councillor L Robertson  
Councillor R Robertson  
Councillor A Slade (Deputy Mayor)

**Also Present:** Donna Ford (Town Clerk)

**In Attendance:** 0 Public

**Fire Safety – Evacuation Procedure / Recording Protocol**

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

36.	<p><b><u>Apologies for Absence</u></b></p> <p>Councillor A Purchase Councillor R Robertson – will be late.</p> <p><b>Resolved:</b> To accept the apology for absence.</p>
37.	<p><b><u>Declarations of Interest</u></b></p> <p>There were no Declarations of Interest.</p>
38.	<p><b><u>Minutes</u></b></p> <p><b>Resolved:</b> That the Minutes of the Operations Committee held on Tuesday 11<sup>th</sup> September 2018 be signed and adopted as a correct record.</p>
39.	<p><b><u>Midsomer Norton Town Council Christmas Social 2018</u></b></p> <p>Members received a written report from the Assistant Clerk providing a update on the work already commissioned for the event. Members considered a working relationship with Age UK for participating with the Christmas Social and transport to the venue if required.</p> <p><b>Resolved:</b> That the Assistant Clerk to continue with plans for the Christmas Social and invite Age UK to help with any transportation required.</p>

	<p>Noted: To consider making a plan for 2019 for a commissioning grant to plan and organise future Christmas social events with Age UK.</p>
<b>40.</b>	<p><b><u>Asset Transfer</u></b></p> <p>Councillors received a verbal report from Councillor Myers on the progress and actions required for the Asset Transfer, he advised that there was a meeting to be held with B&amp;NES regarding the progress; this will then be reported back to Full Council.</p> <p><b>Resolved:</b> To note the report.</p>
<b>41.</b>	<p><b><u>Town Park</u></b></p> <p>Members received a verbal report from Cllr Myers and the Town Clerk advising that working groups had met and the remedial clearance work had begun to make the site more viable. Cllr Myers advised that a plan needed to be looked at for the letting of the park and establishing an agreement for the use of the park for events.</p> <p><b>Resolved:</b> To note the report.</p>
<b>42.</b>	<p><b><u>Income Generation Plan for the Town Park</u></b></p> <p>Members considered an income generation plan and considered booking be made and run through the Town Trust.</p> <p><b>Resolved:</b> To manage bookings through the Town Trust.</p> <p>19:43 – Cllr R Robertson arrived.</p>
<b>43</b>	<p><b><u>Car Speeding Issues in the High Street</u></b></p> <p><b><u>Members reviewed a report supplied by Cllr M Rich in regards to the speeding issues in the High Street.</u></b></p> <p><b>Resolved:</b> Cllr M Rich to approach B&amp;NES for the costings for speed signs in the High Street for installation and maintenance to enable recordings to be provided to the Town Council.</p> <p>Noted: Cllr P Myers and Cllr S Plumley to visit the Chemist and update on actions taken.</p>

**Meeting closed at 7:58 pm**

**A signed copy of the minutes can be viewed at the Town Council Offices**

**Signed: ..... (Chair)**

**Dated: 13<sup>th</sup> November 2018**