



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
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Mayor: Mr Paul Myers BEM Town Clerk: Donna Ford PSLCC

**All Council Meetings are open to the
Public and Press**

30th October 2018

To: All Members of Midsomer Norton Town Council

Dear Councillor,

You are summoned to a Meeting of the Town Council, on **Tuesday 6th November 2018** at **7.00pm** in the **Assembly Room**, The Town Hall, The Island, Midsomer Norton. The meeting will consider the items set out below.

**Donna Ford
Town Clerk**

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Town Council's recording protocol.

7.00pm

Welcome

7.05pm

Chaplains Thought for the Day.

Public Question Time

This section (at the Mayor's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

64.	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Council to receive apologies for absence and consider the reasons given. LGA 1972 s85(1)</p>
65.	<p><u>Mayor's Announcements</u></p>
66.	<p><u>Town Clerk's Report</u></p> <p>Page 1</p>
67.	<p><u>Declarations of interest</u></p> <p>Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). <i>(NB this does not preclude any later declarations).</i></p>
68.	<p><u>Minutes</u></p> <p>To confirm and sign as a correct record the Minutes of a Meeting of Midsomer Norton Town Council held on Monday 3rd September 2018 (Pages 2 - 7).</p>
69.	<p><u>To receive Reports from the Town Councils Standing Committees</u></p> <p>Planning Committee (Page 8). Finance Committee (Page 9). Operations Committee (Page 10).</p>
70.	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p>
71.	<p><u>Asset Transfer</u></p> <p>Councillors P Myers and S Plumley to provide a presentation and update regarding the progress of the Asset Transfer.</p> <p>Members to consider:</p> <ul style="list-style-type: none"> • B&NES decision and papers (Enclosed) • The creation of a project plan by a team of Cllrs P Myers, S Plumley, A Slade, B Lawrence and the Town Clerk to complete the delivery of the Asset Transfer programme as specified in the B&NES decision under the banner of 'Project Count Down'. That under this plan the key additional elements being:

	<ul style="list-style-type: none"> i) To work with the wide range of partners involved to achieve an exchange of contracts by 31st January 2019. Partners in this context include B&NES, Midsomer Norton Town Trust, Midsomer Norton Community Trust, Sarah Ann Trust, Midsomer Norton Community Association (Somer Centre), Orchard Recreational Community Association and Friends of Silver Street Nature Reserve. ii) The negotiation of sale contracts between the Town Council and B&NES for the freeholds of the Town Hall, Somer Centre and associated land, Silver Street Nature Reserve and a lease for the Orchard Hall. iii) Ensure that the charity registrations for the Midsomer Norton Town Trust and Midsomer Norton Community Trust are completed and in place. iv) Consideration by Full Council, once the Town Trust is a registered charity, of a resolution to gift the freeholds of the Town Hall, Somer Centre, Silver Street Nature Reserve, Orchard Hall lease and Town Park to the charity. If necessary this resolution to be considered at an specially convened Town Council meeting date. v) The negotiation of a contract between the Midsomer Norton Community Trust and the Town Council to occupy office space and have access to hired rooms at the Town Hall.
72.	<p><u>S106</u></p> <p>Members to consider and approve the S106 financial contribution of £225k to the Town Council for delivering phase 1 of the Town Park, and to sign and seal the transfer agreement (Enclosed) (Page 11).</p>
73.	<p><u>Town Park</u></p> <p>Following approval of the Finance Committee to approve the quotation for 20K (minute 17) for the delivery of the Town Park masterplan, members to consider delegation to the Operations and Finance Committee to appoint a contractor for the detailed design work and spec for phase 1 with a further budget of 5K to cover additional costs (Pages 12 - 14).</p>
74.	<p><u>Clean Air Consultation</u></p> <p>Members to review the Clean Air Consultation document and agree responses to the Consultation Questionnaire (Enclosed).</p>
75.	<p><u>Battles Over - Remembrance Beacon</u></p> <p>Members to consider allocating £500 towards the cost of lighting the Beacon at Midsomer Norton Rugby Club on the 11th November organised by Midsomer Norton Community Trust and an additional film showing at the Town Hall to commemorate the contribution of British and Commonwealth military servicemen and women in the two World Wars later conflicts. (Page 15).</p>