



Midsomer Norton Town Council

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Mayor: Cllr Paul Myers BEM Town Clerk: Donna Ford PSLCC

Minutes of the Meeting of the Council held in the Beauchamp Room at the Town Hall, Midsomer Norton on Monday 11th June 2018 Commencing at 7.00pm

Present:

Town Mayor:	Cllr P Myers
Councillors:	Councillor M Evans
	Councillor B Lawrence
	Councillor G Mackay
	Councillor A Purchase
	Councillor M Rich
	Councillor L Robertson
	Councillor R Robertson

Also Present: 3 members of the public and the press.

In Attendance: Donna Ford – Town Clerk

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

27.	<p><u>Apologies for Absence and to consider the reasons given</u></p> <p>Councillor A Slade (Deputy Mayor) – Holiday Councillor S Plumley – Medical</p> <p>Resolved: To accept the apologies for absence and the reasons provided.</p>
28.	<p><u>Mayor's Announcements</u></p> <p>The Mayor advised that a card had been sent to Cllr Steve Plumley wishing him a speedy recovery following his recent hip replacement. Midsomer Norton Life summer 2018 addition has now been delivered, thanks were given to all involved in writing articles. A letter has been received by the Journal in regards to concerns and consideration around the schools for parking. The latest community project 'Men's Sheds' was officially opened by the Mayor. The Mayor also advised that he had attended the Mayor Making an event that was well attended with several Mayors; this proved a useful event for networking with other Mayors.</p>
29.	<p><u>Clerk's Report</u></p> <p>The clerk gave a verbal report consisting of:</p> <ul style="list-style-type: none">• The appointment of the new Town Warden, Dave Paisey with a

	<p>proposed start date of 1st August 2018.</p> <ul style="list-style-type: none"> • Awaiting confirmation from Stonebarn in relation to an apprentice contribution. • Welton Village group had made contact with the Clerk offering some garden equipment which would be donated to the Town Council, the Clerk has agreed acceptance of the equipment and awaits final confirmation from Welton Village Group. • The Clerk had met with three play providers and requested three designs for new play equipment for West Clewes Play Park to complement the existing equipment. <p>The Clerks report was noted.</p>
30.	<p><u>Declarations of Interest.</u></p> <p>No interests were declared.</p>
31.	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1.</p> <p>Resolved: There were no items to be dealt with which required the Public (including the Press) to be excluded under Standing Order 28.1.</p>
32.	<p><u>Minutes</u></p> <p>The Minutes of the Annual Meeting of the Town Council held on Monday 14th May 2018 had been circulated in the Agenda.</p> <p>Resolved: That the Minutes of the Meeting of the Midsomer Norton Town Council held on Monday 14th May 2018 be signed and adopted as a correct record. The Mayor subsequently signed the minutes.</p>
33.	<p><u>Accounts for Payment – April 2018 and May 2018</u></p> <p>Members reviewed the ‘Schedule(s) of Accounts for Payment’ for April and May 2018 and authorise the payments.</p> <p>Resolved: That the ‘Schedule(s) of Accounts for Payment’ for April and May 2018.be approved.</p>
34.	<p><u>To Receive Reports from Councillors on Outside Bodies</u></p> <p>Members received verbal reports from Councillors on Outside Bodies.</p> <p>Resolved: That the verbal reports from Outside Bodies be noted.</p>
35.	<p><u>Midsomer Norton High Street Regeneration</u></p>

	<p>Cllr P Myers gave a verbal report update on the progress made with the new signage project advising that locations and styles of finger posts had been identified.</p> <p>Resolved: To note the update from Cllr P Myers on Regeneration.</p>
36.	<p><u>Statement of Accounts for the year ended 31st March 2018</u></p> <p>The Council received the Statement of Accounts for the year ended 31st March 2018.</p> <p>Resolved: That the Mayor and Clerk be authorised to sign the Town Council Statement of Accounts for the year ended 31st March 2018.</p>
37.	<p><u>Completion of Section 1 of the Annual Return for the Year Ended 31st March 2018 – Annual Governance Statement</u></p> <p>The Annual Return (Section 1 Annual Governance Statements) was presented to Council for approval.</p> <p>Resolved: That a “yes” response be made to all sections of the Annual Governance Statements for the year ended 31st March 2018 and that the Mayor and Clerk sign this section.</p>
38.	<p><u>Completion of Section 2 of the Annual Return for the Year Ended 31st March 2018 – Accounting Statements</u></p> <p>The Annual Return (Section 2 Accounting Statements) was presented to Council for approval.</p> <p>Resolved: That the Annual Return Section 2 was correct and that the Mayor and Clerk sign this section.</p>
39.	<p><u>Asset Transfer</u></p> <p>Members received a verbal update on the Asset Transfer.</p> <p>Resolved: That the verbal report be noted.</p>
40.	<p><u>Off the Record</u></p> <p>Cllr P Myers reported that Off the Record required funding of approximately £20,000 to enable the service to continue through to March 2019. Questions were raised by members in relation to the amount of funding required for the short term, had other parishes been contacted and funds requested and what other means have been used to source any other funding. Cllr P Myers advised that further clarification would be sought.</p> <p>Resolved: To delegate authority for additional funding required to the Finance Committee.</p>

41.	<p><u>Mayoral Robe</u></p> <p>The Council considered the purchase of a Mayoral Robe.</p> <p>Resolved: To earmark up to £3000 for the purchase of a Mayoral Robe, Hat and required alterations for the Chain of Office.</p>
42.	<p>CONFIDENTIAL BUSINESS</p> <p>Resolved: That in view of the confidentiality of the business remaining to be discussed, being staffing matters, the Public and Press be excluded from the meeting.</p>
43.	<p><u>Appointment of a Deputy Clerk</u></p> <p>The Council received a report from the Town Clerk on the Appointment of a Deputy Clerk.</p> <p>Resolved: To establish what the resource would be used for and report back following consideration at the Operations and Finance Committee meeting.</p>
44	<p><u>Civic Awards</u></p> <p>Resolved: That the Councillors who were able to attend would each present an award to the winners, Cllr P Myers to email and advise Councillors who they will be awarding.</p>

Meeting closed at 8:45 pm

A signed copy of the minutes can be viewed at the Town Council Offices

Signed:

(Mayor)
3rd September 2018

Dated: