



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

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Mayor: Cllr Paul Myers BEM

Town Clerk: Donna Ford PSLCC

**Minutes of the Meeting of the Council held in the Beauchamp Room
at the Town Hall, Midsomer Norton on Monday 9th April 2018
Commencing at 7.00pm**

Present: Town Mayor: Cllr P Myers

Also Present: Cllr G Davis, Cllr G Mackay, Cllr A Slade, Cllr M Evans, Cllr S Plumley, Cllr M Rich, Cllr B Lawrence, Cllr L Robertson, Cllr R Robertson.

In Attendance: Donna Ford – Town Clerk

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

200	<u>Apologies for Absence and to consider the reasons given</u> Cllr A Purchase Resolved: To accept the apologies for the reasons given.
201	<u>Mayor's Announcements</u> The Mayor provided a verbal report and included points in relation to: <ul style="list-style-type: none">• The Community Cinema• Wetherspoons• River / Flower bed
202	<u>Clerk's Report</u> New Clerk start date 12 th March 2018 a full induction program has been carried out including a tour of the Town and New Park. The Clerk advised that she had passed the CiLCA qualification which enables the Town Council to continue to use the General Power of Competence. A meeting was held with Flower and Hayes to discuss the Town Park and the footpath proposals. The updated Master Park Plan was presented to the working group on Friday 16 th March, a request has been made for the supply of display boards for the Annual Town Meeting to act as the basis for the meeting and consult with the public.

	<p>Following a presentation from BANES in regards to the Signage and Wayfinding it has been agreed to invite stakeholders to a consultation meeting on Tuesday 17th April to discuss the type of signage to be used and prioritise destinations.</p> <p>A sift was completed for the Grounds Maintenance Officer and the results presented to the OWP.</p>
203	<p><u>Declarations of Interest.</u></p> <p>There were no declarations of interest.</p>
204	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1.</p> <p>Resolved: That the Public (including the Press) be excluded under Standing Order 28.1 for Items 212 & 213 as it contains personal information and nominations for the Civic Awards</p>
205	<p><u>Minutes</u></p> <p>The minutes of the Meeting of the Midsomer Norton Town Council held on Monday 5th March 2018 had been circulated in the Agenda.</p> <p>Resolved: That the Minutes of the Meeting of the Midsomer Norton Town Council held on Monday 5th March 2018 be signed and adopted as a correct record. The Mayor subsequently signed the minutes.</p>
206	<p><u>Accounts for Payment – February 2018</u></p> <p>Members reviewed the ‘Schedule(s) of Accounts for Payment’ for February 2018 and authorise the payments.</p> <p>Resolved: That the ‘Schedule(s) of Accounts for Payment’ for February 2018 be approved.</p>
207	<p><u>Working Parties</u></p> <p>a. Finance Working Party – Members received a verbal account of the meeting of the Finance Working Party held on Tuesday 13th March 2018 from Cllr B Lawrence.</p> <p>b. Operations Working Party – Members received a verbal account of the meeting of the Operations Working Party held on Tuesday 13th March 2018 from Councillor Paul Myers.</p> <p>Resolved: That the verbal reports from the working parties be noted.</p>

208	<p><u>To Receive Reports from Councillors on Outside Bodies</u></p> <p>Members received verbal reports from Councillors on Outside Bodies.</p> <p>Resolved: That the verbal reports from Outside Bodies be noted.</p>
209	<p><u>Play Area Capital Project</u></p> <p>The Council considered whether to commission the Clerk to obtain designs and apply for further funding to redevelop the existing play area at West Clewes.</p> <p>Resolved: To commission the clerk to obtain designs and quotes to redevelop the existing play area at West Clewes.</p>
210	<p><u>Midsomer Norton High Street Regeneration</u></p> <p>Resolved: To note the update from Cllr P Myers on Regeneration.</p>
211	<p><u>Midsomer Norton Youth Club (NYC) Budget 2018-19</u></p> <p>The Council considered a proposal from Cllr P Myers for a budget for supporting the Youth Club for 2018-19.</p> <p>Members noted that there was a budget of £8,000 to support youth activities and, following the growing success of the Youth Club, it would be very much worthwhile continuing to support WPA and the Community Trust in keeping the club running.</p> <p>Resolved: That the Town Council allocates £7821.50 to the Norton Youth Club and that the Clerk be delegated authority to pay invoices from the WPA and Community Trust.</p>
CONFIDENTIAL	
212	<p><u>Midsomer Norton Civic Awards – Sunday 17th June 2018</u></p> <p>The Council considered a list of potential awards to be made at the Civic Service on 17th June 2018.</p> <p>Resolved: That the list of nominees agreed by the Town Council to receive a Civic Award – noting that details were not intended to be published in the Town Council minutes.</p>
213	<p><u>Town Warden - Grounds Apprenticeship</u></p> <p>The Council considered a report from the Clerk on employing an additional Part Time Officer to carry out Grounds and Maintenance work.</p> <p>Resolved: To task the OWP and FWP to review and implement the Final Job Description and Terms and Conditions of the required role.</p>

	<p>The Council considered a report from the Clerk to contribute towards an Apprentice to carry out Horticultural work as part of a Training Apprenticeship.</p> <p>Resolved: To task the OWP and FWP to review the proposed agreement supplied by Stonebarn and outline the duties required for Midsomer Norton Town Council.</p>
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Meeting closed at 8:37 pm

A signed copy of the minutes can be viewed at the Town Council Offices

Signed:
(Mayor)

Dated: