



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

Tel: 01761 418701 Email: townclerk@midsomernortontowncouncil.co.uk

Mayor: Cllr Paul Myers BEM

Town Clerk: Clive Stilwell MILCM

**Minutes of the Meeting of the Council held in the Beauchamp Room
at the Town Hall, Midsomer Norton on Monday 2nd October 2017
Commencing at 7.00pm**

Present: Town Mayor: Cllr P Myers

Also Present: Cllrs S Plumley, A Purchase, G Davis, A Slade, G Mackay, B Lawrence, L Robertson, R Robertson

In Attendance: Clive Stilwell – Town Clerk

5 members of the Public and Press

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

82.	<u>Apologies for Absence and to consider the reasons given</u> Cllr M Evans sent his apologies due to previous commitment. Resolved: To accept the apologies for the reason given.
83.	<u>Mayor's Announcements</u> The Mayor advised Members that he had received a letter of resignation from Cllr L Barnes who had decided that he would be unable to commit the time required to the Council alongside his work commitments. The Mayor expressed his thanks for the contribution that Cllr Barnes had made to the Council. The Mayor had met the Police and Crime Commissioner and also written to her about the continuing Anti-Social Behaviour problems and he noted that this was on the Agenda for the meeting. Finally the Mayor drew the Council's attention to press coverage of the actions of six young people from the town recently in assisting with an emergency situation near to the Avon Gorge in Bristol. He had also arranged to present each of those involved with a Town Council medal.
84.	<u>Clerk's Report</u> A meeting had taken place with Persimmon Homes at Blackberry Way on 22 nd September attended by Cllrs Evans and Plumley. Cllr Evans was now taking up some issues with B&NES Council regarding adoption etc.. The Accounts had been returned from the External Auditor and apart from a minor issue with the dates of Public Inspection they were in accordance with

	<p>proper practices – the Clerk wished to record his appreciation for the tireless and diligent work carried out by the Assistant Clerk.</p> <p>A meeting of the MNEDP was due to take place on 3rd October at 7pm in the Town Hall Assembly Room.</p> <p>Repairs to the fence at the Play Park at West Clewes were underway following inspection reports from the B&NES Council contractor – work required on the play equipment was also being costed.</p> <p>The Clerk drew Members’ attention to planned office closures due to Annual Leave, non-working days and other commitments away from the office:</p> <p>FRIDAY 6TH OCTOBER – OFFICE CLOSED WEDNESDAY 11TH OCTOBER – OFFICE CLOSED TUESDAY, WEDNESDAY AND THURSDAY 17TH, 18TH AND 19TH OFFICE CLOSED – SLCC CONFERENCE TUESDAY 24TH OCTOBER – OFFICE CLOSED</p> <p>There was to be an informal update meeting with a potential developer in the town following the Planning Committee meeting on Monday 9th October to which all members were invited.</p> <p>On Tuesday 10th October there was to be a joint Ops and FWP working group meeting about the Town Park Masterplan The FWP was to be 5.30pm and Ops would start after the Park meeting which itself was to start at 6.30pm.</p>
<p>85</p>	<p><u>Declarations of Interest.</u></p> <p>The Mayor declared an interest in Item 94, Community Empowerment as he had been closely involved in developing the policy and would not vote on any resolution.</p>
<p>86.</p>	<p><u>Exclusion of the Press and Public</u></p> <p>There were no items to be dealt with which required the Public (including the Press) to be excluded under Standing Order 28.1.</p>
<p>87.</p>	<p><u>Minutes</u></p> <p>The minutes of the Meeting of the Midsomer Norton Town Council held on Monday 4th September 2017 had been circulated in the Agenda.</p> <p>Resolved: That the Minutes of the Meeting of the Midsomer Norton Town Council held on Monday 4th September 2017 be signed and adopted as a correct record. The Mayor subsequently signed the minutes.</p> <p>NOTE: THE COUNCIL AGREED TO BRING ITEM 97 FORWARD TO THIS POINT – THESE MINUTES REFLECT THE DISCUSSIONS AND DECISIONS IN NUMERICAL ORDER.</p>

<p>88.</p>	<p><u>Standing Committees</u></p> <p>The Minutes of the Meeting of the Midsomer Norton Town Council Planning Committee held on Monday 11th September 2017 had been circulated with the Agenda.</p> <p>Resolved: That the minutes of the Meeting of the Midsomer Norton Town Council Planning Committee held on Monday 11th September 2017 be signed and adopted as a correct record. The Vice Chair of the Planning Committee subsequently signed the minutes.</p>
<p>89.</p>	<p><u>Accounts for Payment – August 2017</u></p> <p>Members reviewed the ‘Schedule(s) of Accounts for Payment’ for August 2017 and authorise the payments.</p> <p>Resolved: That the ‘Schedule(s) of Accounts for Payment’ for August 2017 be approved.</p>
<p>90.</p>	<p><u>Working Parties</u></p> <p>a. Finance Working Party – Members received a verbal account of the meeting of the Finance Working Party held on Tuesday 12th September 2017 from Cllr B Lawrence.</p> <p>b. Operations Working Party – Members received a verbal account of the meeting of the Operations Working Party held on Tuesday 12th September 2017 from Councillor Paul Myers.</p> <p>Resolved: That the verbal reports from the working parties be noted.</p>
<p>91.</p>	<p><u>To Receive Reports from Councillors on Outside Bodies</u></p> <p>Members received verbal reports from Councillors on Outside Bodies. These included updates from the Welton Rovers Board Meeting, The Somer Valley Forum, a Curo presentation, ALCA update, a meeting on the B&NES Council parking consultation (the Mayor encouraged all members to contribute to the consultation), and the Midsomer Norton Society.</p> <p>Resolved: That the verbal reports from Outside Bodies be noted.</p>
<p>92.</p>	<p><u>Midsomer Norton High Street Regeneration</u></p> <p>Members received a verbal update from Cllr P Myers on Midsomer Norton High Street Regeneration. He drew Members’ attention to the EDP meeting planned for 3rd October where more information would be available.</p> <p>Resolved: To note the update from Cllr P Myers on Regeneration.</p>

<p>93.</p>	<p><u>Midsomer Norton Town Council Christmas Social 2017</u></p> <p>Members considered a report from the Assistant Clerk in respect of the Midsomer Norton Town Council Christmas Social 2017.</p> <p>Resolved: That the Officers be delegated authority to incur costs within a budget of £2,100 and make the necessary arrangements for the event.</p>
<p>94.</p>	<p><u>Community Empowerment</u></p> <p>Members discussed a proposal from Cllr P Myers on how to spend the £5,500.00 which had been made available through B&NES Council on the basis that it would be matched by the Town Council.</p> <p>Cllr S Plumley proposed that the Operations Working Party be requested to put forward proposals for improvements to signage in the town as this had been agreed as an appropriate priority for the fund.</p> <p>The proposal was seconded and passed unanimously by 8 Members – Cllr Myers abstained and requested that this be shown in the minutes.</p> <p>Resolved: That the Operations Working Party develop a proposal for using the funds available from Community Empowerment to improve signage in the town and bring this to Full Council for approval.</p>
<p>95.</p>	<p><u>Grounds Role</u></p> <p>Members received a report proposing that the Town Council employs a full time member of staff and to agree a way forward.</p> <p>Resolved: The Town Council agreed in principle and tasked the OWP and FWP to put a final proposal forward to Full Council, ideally in November 2017.</p>
<p>96.</p>	<p><u>Asset Transfer Update</u></p> <p>Members received a verbal update from the Clerk and Cllr P Myers.</p> <p>Resolved: To note the update on Asset Transfer.</p>
<p>97.</p>	<p><u>Toilet Facilities Report Back</u></p> <p>Members received a report from the Clerk and Cllr P Myers on progress on the toilet in the Town Hall.</p> <p>Cllr Myers undertook to contact the Member of the Public who had spoken at the beginning of the meeting and to coordinate this with work he was taking forward with the Chamber of Commerce and also B&NES Council.</p> <p>Resolved: To note the report from the Mayor on toilet facilities.</p>

<p>98.</p>	<p><u>Anti-Social Behaviour</u></p> <p>Members received a verbal update from Cllr P Myers on Anti-Social Behaviour.</p> <p>Following a long discussion it was agreed that Cllr Myers should arrange a meeting with WPA, Off the Record, the Police, the Marshals, Writhlington Sports and Leisure and the Pastors to explore how the Town Council could help address the genuine concerns of residents.</p> <p>Resolved: That a meeting be held with a range of stakeholders and that the Mayor should report back to the Council.</p>
<p>99.</p>	<p><u>Representatives on Outside Bodies</u></p> <p>Members considered appointing representative(s) to serve on outside bodies.</p> <p>Resolved: That Cllr G Mackay be appointed to represent the Council on the Community Trust.</p>
<p>100.</p>	<p><u>Date for November Full Council Meeting</u></p> <p>Members considered whether the November date for Full Council should be changed to Tuesday 7th.</p> <p>Resolved: That the November meeting of the Council be moved to Tuesday 7th November.</p>
	<p><u>CONFIDENTIAL</u></p>
<p>101.</p>	<p>There were no Confidential Agenda Items to be discussed</p>

Meeting closed at 9.00pm

A signed copy of the minutes can be viewed at the Town Council Offices

Signed:

(Mayor)
7th November 2017

Dated: