

# Neighbourhood Plan Process

We are here (Jan 2015)

## Getting Started

Clarify why a plan is needed.  
Publicise the intention to produce a plan.  
Identify and select key local partners.  
Dialogue with the local planning authority.  
Produce a project plan with costings.

Completed **early 2013**

## Neighbourhood Area

Determine the neighbourhood area.  
Submit neighbourhood area proposal.  
LPA consults.\*  
LPA approves.

Completed **Nov 2013**

## Neighbourhood Forum

Put together prospective neighbourhood forum.  
Submit forum proposal.  
LPA consults.\*  
LPA determines area.

Not applicable

## Community Engagement & Involvement

Publicity.  
Engage local partners.  
Initial community engagement (broad issues).  
Provide feedback.  
Ongoing community engagement (aims, content, detail).

Commenced with **Community Survey October 2013**

## Building the Evidence Base

Review existing evidence.  
Identify gaps in evidence.  
Compile new evidence.  
Analysis of evidence.

Work in hand

## Writing the Plan

Develop policies, proposals, site allocations.  
Consider sustainability, diversity, equality in delivery.

Starts **Jan 2015**

## Submission

Submit to LPA.  
LPA publishes.

Target **Nov 2016**

## Independent Examination

LPA appoints examiner.  
Examination takes place.  
Examiner's Report.

Target **1bc**

## Consultation

Amend plan.  
Consultation plan.\*

Starts **late 2016**  
will be **8 weeks**

## Themes, Aims, Vision, Options

Identify key issues and themes.  
Prioritise issues and themes.  
Develop key aims.  
Look at options.

First draft **October 2014**

## Referendum

Publicise referendum.  
Referendum.

Target **1bc**

## The plan made

Target **early 2017**

\* Minimum time - 6 weeks

\*\* Minimum time - 25 working days