



Midsomer Norton Town Council

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Mayor: Cllr Paul Myers BEM

Town Clerk: Donna Ford PSLCC

**Minutes of the Meeting of the Operations Committee
held in the Sarah Ann Room at the Town Hall, Midsomer Norton on
Tuesday 12th February 2019 Commencing at 7.00pm**

Present: Chair of Committee Councillor P Myers (Mayor)
Councillors: Councillor S Plumley (Vice Chair)
Councillor L Robertson
Councillor R Robertson
Councillor A Slade (Deputy Mayor)

Also Present: Donna Ford (Town Clerk)

In Attendance: Councillor M Rich
1 Member of the Public

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

72.	<u>Apologies for Absence</u> Councillor A Purchase Resolved: To accept the apology for absence.
73.	<u>Declarations of Interest</u> There were no Declarations of Interest.
74.	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1. Resolved: That in view of the confidentiality of Agenda Item 82 the Public and Press be excluded from the meeting.
75.	<u>Minutes</u> Resolved: That the Minutes of the Operations Committee held on Tuesday 15 th January 2019 be signed and adopted as a correct record.
76.	<u>West Clewes – Tree Risk Assessment</u>

	<p>Resolved: To note the Tree Risk Assessment report received from Bath & North Somerset Council following a resolution made by the Committee at its meeting on 11th December 2019.</p>
77.	<p><u>Asset Transfer</u></p> <p>Councillor P Myers gave a verbal update on the progress of the Asset Transfer. Councillor Myers advised that the documents from B&NES were now with the solicitor for review.</p> <p>Noted: Invitations had gone out for the next Council meeting for the exchange of contracts; Councillor P Myers advised that if an extra meeting of the Operations Committee was needed in advance of the Council Meeting then the Clerk would convene one.</p> <p>7; 15pm Councillor Myers left the meeting and Councillor S Plumley took the chair.</p>
78.	<p><u>Town Park</u></p> <p>The Clerk gave a verbal report of the progress of the park which included:</p> <ul style="list-style-type: none"> • A Change of Spec for the Riverside path due to establishing a base layer was already present and could be used. • Public Rights of Way are happy with the proposed riverside path • The Clerk had resisted on the GOV website for the contracts finder in preparation for tenders. • Correspondence received from B&NES shows that they are happy with the proposed link from the Greenway. <p>Resolved: To Note the update.</p> <p>7:30pm Councillor P Myers returned to the meeting and retook the Chair.</p>
79.	<p><u>Car Speeding Issues in the High Street</u></p> <p>Members received a report from Councillor M Rich.</p> <p>Resolved: To Note the report and proceed with the order previously agreed.</p> <p>Noted: The offer of Maintenance from South Gloucestershire would not be included; maintenance going forward would need to be provided by the Town Council. The Clerk to contact the maintenance team to discuss and consider the locations agreed.</p>
80.	<p><u>Disabled Crossing on the Island</u></p> <p>Members received a report update from Councillor Plumley who advised, that after receiving further communication from a member of the public that he would liaise with the parishioner and provide a report to Council on any further Kerbs that needed addressing.</p>

	Resolved: To Note the report.
81.	<u>CONFIDENTIAL BUSINESS</u> Resolved: That in view of the confidentiality of the business remaining to be discussed, being staffing matters, the Public and Press be excluded from the during consideration of this item (Item 74 above refers
82.	Deputy Clerk The Clerk provided a verbal report to the members advising on the recruitment of the Deputy Clerk, the Clerk advised that a start date had been agreed for the 4 th March and an induction programme was being prepared by the Clerk. Resolved: To Note the report.

Meeting closed at 8.02 pm

Signed:
(Chair)

Dated: