



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
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Mayor: Mr Michael Evans Town Clerk: Donna Ford PSLCC

**All Council Meetings are open to the
Public and Press**

28th May 2019

To: All Members of Midsomer Norton Town Council

Dear Councillor,

You are summoned to a Meeting of the Town Council, on **Monday 3rd June 2019** at **7.00pm** in the Beauchamp Room, The Town Hall, The Island, Midsomer Norton. The meeting will consider the items set out below.

**Donna Ford
Town Clerk**

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Town Council's recording protocol.

7.00pm

Welcome

7.05pm

Chaplains Thought for the Day.

Public Question Time

This section (at the Mayor's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

27	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Council to receive apologies for absence and consider the reasons given.</p>
28	<p><u>Mayor's Announcements</u></p> <p>Members to receive the Mayor Announcements</p>
29	<p><u>Declarations of interest</u></p> <p>Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). <i>(NB this does not preclude any later declarations).</i></p>
30	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1.</p>
31	<p><u>Minutes</u></p> <p>To confirm and sign as a correct record the Minutes of the Annual Meeting of the Town Council held on Monday 13th May 2019. (Pages).</p>
32	<p><u>Anti-Social and Criminal Behaviour</u></p> <p>To resolve to discuss how to combat anti-social behaviour.</p>
33	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p>
34	<p><u>Statement of Accounts for the year ended 31st March 2019</u></p> <p>To resolve to confirm and sign the Statement of Accounts for the year ended 31st March 2019. (Enclosed).</p>
35	<p><u>Completion of Section 1 of the Annual Return for the Year Ended 31st March 2019 – Annual Governance Statement</u></p> <p>To resolve to respond to the Annual Governance Statement, sections 1 to 9. (Draft Enclosed)</p>
36	<p><u>Completion of Section 2 of the Annual Return for the Year Ended 31st March 2019 – Accounting Statements</u></p>

	To resolve to approve and sign the Accounting Statements.
37	<p><u>Town Park Project Phase 1</u></p> <ol style="list-style-type: none"> 1. Members to appoint MAC Grounds work for Phase 1 2. Members to approve the contract for phase1. 3. Members to approve the payment plan for phase 1 and give delegated powers to the Town Clerk. <p>Members to note the project update (emailed)</p>
38	<p><u>Town Park Project Phase 2</u></p> <ol style="list-style-type: none"> 1. Members to appoint a Contractor for Phase 2 of the Town Park Regeneration Project 2. Members to resolve to give Delegated powers to the clerk for the appointment of contractors, contracts and payment plans.
39	<p><u>CONFIDENTIAL BUSINESS</u></p> <p>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item above refers)</p>
40	<p><u>Nomination for Civic Awards</u></p> <p>Members to receive and consider the nominations for Civic Awards 2019.</p>