



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
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Mayor: Mr Paul Myers BEM Town Clerk: Donna Ford PSLCC

All Council Meetings are open to the Public and Press

7th May 2019

To: All Members of Midsomer Norton Town Council

Dear Councillor,

You are summoned to the Annual Meeting of the Town Council, on **Monday 13th May 2019 at 7.00pm** in the Council Chambers, The Hollies, Midsomer Norton. The meeting will consider the items set out below.

Donna Ford
Town Clerk PSLCC

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Town Council's recording protocol.

7.00pm

Welcome

7.05pm

Chaplains Thought for the Day.

Public Question Time

This section (at the Mayor's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

1.	<p><u>Election of Mayor</u></p> <p>To elect a Mayor of the Council for the Municipal Year 2019/2020. (Following election, the Mayor will be invited to complete the formal statutory Declaration of Acceptance of Office).</p>
2.	<p><u>Election of Deputy Mayor</u></p> <p>To elect a Deputy Mayor for the Municipal Year 2019/2020.</p>
3.	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Council to receive apologies for absence and, and if appropriate, to resolve to approve the reasons given.</p> <p>To note Councillor attendance for 2018/2019 (Enclosed).</p>
4.	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p> <p style="background-color: yellow;">To receive written requests for dispensation for disclosable pecuniary interests.</p> <p style="background-color: yellow;">To grant any request for dispensation as appropriate.</p>
5.	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1.</p>
6.	<p><u>The General Power of Competence</u></p> <p>To receive a report from the Town Clerk regarding the General Power of Competence (Enclosed).</p>
7.	<p><u>Minutes</u></p> <p>To confirm and sign as a correct record the minutes of the Midsomer Norton Town Council Meeting held on Monday 25th February 2019 (Enclosed).</p>
8.	<p><u>Finance and Operations Committee Formation</u></p> <p>Members to consider the formation of a joint Finance and Operations Committee as agreed and recommended by the Finance and Operations Committees. (Terms of reference enclosed)</p>
9.	<p><u>Dissolve Finance and Operations Committee</u></p>

	<p>Members to consider to dissolve the current :</p> <ul style="list-style-type: none"> • Finance Committee • Operations Committee
10.	<p><u>To Review and Appoint Members to serve on the Town Council's Standing Committees</u></p> <p>a. Planning Committee) b. Finance and Operations Committee) Current membership c. Personnel Working Party) attached (Enclosed) d. Operations Working Party)</p>
11.	<p><u>Appointment of Representatives on Outside Bodies</u></p> <p>To appoint representative(s) to serve on outside bodies for the ensuing year 2019/2020 (Enclosed).</p>
12.	<p><u>To Review the Committee's - Terms of reference</u></p> <ul style="list-style-type: none"> • Planning Committee (Enclosed)
13.	<p><u>Dispensations for Declarations of Interest - MSN Community Trust, MSN Town Trust</u></p> <p>To consider a recommendation from the Town Clerk that Council should resolve to grant dispensations to Members who are also in official roles in the Community Trust and Town Trust. (Enclosed)</p>
14.	<p><u>Mayor's Announcements</u></p>
15.	<p><u>Town Clerk's Report</u></p> <p>To note the report from the Town Clerk on matters since the last meeting (To follow).</p>
16.	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p>
17.	<p><u>Accounts for Payment –</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for</p> <p>(i) Purchases Under £250.00 (Enclosed) (ii) Purchases Over £250.00 (Enclosed)</p>
18.	<p><u>Annual Investment Strategy</u></p>

	To approve and adopt the Annual Investment Strategy, as required by legislation (Enclosed).
19.	<p><u>Systems of Internal Controls</u></p> <p>To review the current System of Internal Controls. (Enclosed)</p>
20.	<p><u>Standing Orders</u></p> <p>Review the current Standing Orders to coincide with the adopted Terms of Reference for the Finance and Operations Committee. (Enclosed)</p>
21.	<p><u>Financial Regulations</u></p> <p>Review the current Financial Regulations to coincide with the adopted Terms of Reference for the Finance and Operations Committee.(Enclosed)</p>
22.	<p><u>Planning Applications for Consideration</u></p> <p>To consider a schedule of applications submitted for consultation:</p> <ul style="list-style-type: none"> a. 19/01343/FUL Stones Cross Hotel 2 North Road Midsomer Norton Radstock Bath And North East Somerset BA3 2QD Relocation of car park entrance & alterations to boundary wall & installation of pedestrian footway. LINK. b. 19/01666/OUT Land Between Somer Ridge and Monger Cottages Monger Lane Welton Midsomer Norton Outline application for the erection of a detached house and garage with all matters reserved. LINK. c. 19/01845/CONDLB Manor Farm Millards Hill Welton Midsomer Norton Radstock Bath And North East Somerset BA3 2BW Discharge of conditions 2 and 3 of application 16/04913/LBA granted on 05.04.17 LINK. d. 19/01851/CONDLB Manor Farm Millards Hill Welton Midsomer Norton Radstock Bath And North East Somerset BA3 2BW. Discharge of condition 3 of application 16/05100/LBA e. 19/01469/FUL 11 St John's Crescent Midsomer Norton BA3 2EP Erection of fence above existing boundary wall to a maximum height of 2m. LINK. f. 19/01665/FUL 24 The Timbers Midsomer Norton Radstock Bath And North East Somerset BA3 4DT. Erection of single storey rear extension. LINK. g. 19/01304/FUL 4 Station Road Welton Midsomer Norton Radstock Bath And North East Somerset BA3 2AZ. Erection of a two storey rear extension and alterations to stairs and bathroom. LINK.

- h.** 19/01322/FUL Burgerito 7 Holly Court High Street Midsomer Norton BA3 2DB Conversion of unit 7 (A1) and unit 8 (A3) into a children's play centre (D2). [LINK](#).
- i.** 19/01351/LBA Midsomer Norton Town Council Town Hall The Island Midsomer Norton BA3 2HQ Removal of existing hard cement ribbon pointing on S-W rear elevation, and replacement with lime-based mortar pointing, replacement of plastic guttering with cast iron, and repair of limestone string course around front and side elevations of the building. [LINK](#).
- j.** 19/01370/VAR Midsomer Norton Cricket Ground Withies Lane Midsomer Norton Radstock Bath And North East Somerset BA3 2JE Variation of condition 3 of Application Number 16/05610/FUL (Erection of new timber prefabricated changing rooms to replace existing). [LINK](#).
- k.** 19/01439/FUL 49 Staddlestones Midsomer Norton Radstock Bath And North East Somerset BA3 2PP Erection of two storey side extension over existing garage/utility [LINK](#).
- l.** 18/04958/OUT Midsomer Norton South Railway Station Silver Street Midsomer Norton BA3 2EY
1. New Maintenance Shed (up to 700 m2).
 2. Extension to existing maintenance shed to provide ancillary café, retail facilities and meeting space (up to 90 m2)
 3. Extension and refurbishment to existing WC building (up to 10 m2)
 4. Education and Training Room and Site Office (up to 80 m2), with Museum above (up to 80 m2)
 5. Workshop building (up to 120 m2)
 6. Change of use of former stable building to form 2no 1 bedroom tourist accommodation units. Associated extension and external alterations.
 7. Associated landscaping works [.LINK](#)
- m.** 19/01343/FUL Stones Cross Hotel 2 North Road Midsomer Norton Radstock. Bath And North East Somerset BA3 2QD. Relocation of car park entrance & alterations to boundary wall & installation of pedestrian footway. [LINK](#)
- n.** 19/00979/OUT : 15 Silver Street Midsomer Norton BA3 2ET : Erection of 3 no. 4 bedroom town houses following demolition of existing bungalow. [LINK](#)
- o.** 19/01784/OUT 46 Radstock Road Midsomer Norton Radstock Bath And North East Somerset BA3 2AW Residential development of up to 9 dwellings with associated new vehicular access, car parking, associated infrastructure and landscaping following demolition of existing dwelling and outbuildings (Resubmission) [LINK](#)
- p.** 19/01264/FUL : J B Autos Radstock Road Midsomer Norton Radstock Bath And North East Somerset BA3 2AA Erection of 2no. industrial

	<p>units and creation of parking. LINK</p> <p>q. 19/01484/ODCOU : Riverside House 9 The Island Midsomer Norton Radstock Bath And North East Somerset BA3 2HQ Prior approval request for change of use from office (Use Class B1a) to 3 bed dwelling (Use Class C3). LINK</p>
23.	<p><u>Proposed Works to Trees</u></p> <p>To consider the following Application(s) for proposed Tree Works:</p> <p>a. 19/01320/TCA Silva House Veterinary Group 3 Silver Street Midsomer Norton BA3 2ET. Remove one hazel and one stump in the car park. LINK</p> <p>b. 19/01710/TCA Waterside Waterfall Way High Street Midsomer Norton BA3 2FA 1x Silver Birch T1 - crown reduction of 3-4 m to maintain available space and light LINK.</p> <p>c. 19/01720/TCA Midsomer Norton County Primary School High Street Midsomer Norton Radstock Bath And North East Somerset BA3 2DR 1x Prunus T1 – remove LINK.</p> <p>d. 19/01709/TCA 1 Silver Street Midsomer Norton BA3 2ET 1x Goat Willow T1 - crown lift to 3 m by removal of six lower limbs to cut back from building and service wires. 1x Yew T2 - crown lift over road to 3m to give pedestrian clearance. 1x Leylandii T3 – fell LINK</p>
24.	<p>CONFIDENTIAL BUSINESS</p> <p>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 5 above refers)</p>
25.	<p><u>Freedom of the Town</u></p> <p>Members to consider granting Paul Myers the Freedom of the Town. (Enclosed)</p>
26.	<p><u>Officer Pay - National Salary Award 2019-2020</u></p> <p>Members to note a that Officer Pay has been increased in accordance with the national agreement of 2% for 2019/2020.</p>