



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
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Mayor: Cllr Michael Evans Town Clerk: Donna Ford PSLCC

**All Council Meetings are open to the
Public and Press**

27th August 2019

To: All Members of Midsomer Norton Town Council

Dear Councillor,

You are summoned to a Meeting of the Town Council, on **Monday 2nd September 2019 at 7.00pm** in the Beauchamp Room, The Town Hall, The Island, Midsomer Norton. The meeting will consider the items set out below.

**Donna Ford
Town Clerk PLSCC**

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Town Council's recording protocol.

7.00pm

Welcome

7.05pm

Chaplains Thought for the Day.

Public Question Time

This section (at the Mayor's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

41	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Council to receive apologies for absence and consider the reasons given.</p>
42	<p><u>Mayor's Announcements</u></p>
43	<p><u>Town Clerk's Report</u></p> <p>To receive a report from the Town Clerk.</p>
44	<p><u>Declarations of interest</u></p> <p>Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). <i>(NB this does not preclude any later declarations).</i></p>
45	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1.</p>
46	<p><u>Minutes</u></p> <p>To confirm and sign as a correct record the Minutes of a Meeting of Midsomer Norton Town Council held on Monday 3rd June 2019 (Enclosed).</p>
47	<p><u>To receive Reports from the Town Councils Standing Committees</u></p> <p>Planning Committee (Enclosed) Finance and Operations Committee (Enclosed)</p>
48	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p>
49	<p><u>Agendas to be Sent Via Email</u></p> <p>Members to receive a report from the Town Clerk regarding the delivery of Agendas to Councillors by way of email. (Enclosed).</p>
50	<p><u>Planning Response Protocol</u></p> <p>Members to consider the draft planning response protocol. (Enclosed)</p>

51	<u>Midsomer Norton Town Park</u> Update – Includes new path together with steps and Orchids. (Enclosed)
52	<u>Town Park Plans including Somer Centre Gate</u> i. Members to note the report from New Leaf on the Town Park. (Enclosed) ii. Members to consider the new drawn up plans for the next phase of the Town Park (Enclosed)
53	<u>Section 106</u> Members to consider the application (Enclosed) signing and sealing of the Section 106 agreement. (To follow)
54	<u>New Contract – Allotment Association</u> Members to consider a new contract for the Allotment Association
55	<u>Local Council Award Scheme</u> Members to receive a report from the Town Clerk regarding the Councils application for a Foundation Award under the Local Council Award Scheme designed by NALC. (Enclosed).
56	<u>RS Security</u> i. Members to consider a Marshall 1 hour every night at 10pm at the rate of £25 per night, this will include them to clear the car park and lock the gate. ii. Members to consider to cap how much will be spent on the extra cost of the above.
57	<u>Contract End Dates</u> Members to note the Contract End Dates (Enclosed)
58	<u>Social Media</u> Members to consider the use of Social Media for the Town Council in the form of Facebook and Twitter.
59	<u>Monthly Full Council Meetings</u> Members to consider holding Full Council meetings monthly instead of bi-monthly due to the amount of items that require approval.
60	<u>Litter Pick</u>

	Members to note the litter pick is on Sunday 29 th September 2019. Volunteers are very welcome.
	CONFIDENTIAL
	In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item.
61	<u>RS Security Contract</u> Members to consider the content of the RS Security Contract. Contract ends on the 1 st April 2021. (Enclosed)