



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

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Mayor: Cllr Michael Evans Town Clerk: Donna Ford

**Minutes of the Meeting of the Finance and Operations Committee
held in the Sarah Ann Room at the Town Hall, Midsomer Norton on Tuesday 9th
July 2019 Commencing at 5.30pm**

Present: Chair of Committee: Councillor B Lawrence

Councillors: Councillor S Plumley (Deputy Chair)
Councillor R Robertson
Councillor M Moxham
Councillor G Mackay
Councillor L Clement

Also Present: Five (5) Members of the Public

In Attendance: Clerk – Donna Ford
Amanda Hazell – Deputy Town Clerk

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

1	<u>Election of Chairman</u> Members to elect a Chairman of the Committee Resolved: Councillor B Lawrence is elected as Chairman of the Committee for the Municipal Year 2019/2020.
2	<u>Election of Deputy Chairman</u> Members to elect a Deputy Chairman of the Committee Resolved: That Councillor S Plumley is elected as Deputy Chairman of the Committee for the Municipal Year 2019/2020.
3	<u>Apologies for Absence</u> Apologies for absence were received from Councillor Lynda Robertson. Resolved: To accept the apologies for the reasons given.
4	<u>Declarations of Interest</u> There were no Declarations of Interest.

5	<p><u>Minutes</u></p> <p>Resolved: The Minutes of the Finance Committee held on Tuesday 9th April 2019 and Operations Committee held on Tuesday 9th April 2019 signed and adopted as a correct record.</p>
6	<p><u>Monthly Reports</u></p> <p>Members received the Monthly Reports for</p> <p>Resolved: That the monthly reports be noted with no issues arising.</p>
7	<p><u>Accounts for Payment – April, May & June 2019</u></p> <p>The Council reviewed the list of accounts for payment for April, May and June 2019.</p> <p>Resolved: The Accounts for Payment for April, May and June 2019 be approved.</p>
8	<p><u>Internal Audit Report</u></p> <p>Members to note the Internal Audit Report from Auditing Solutions for 2018/2019.</p> <p>Resolved: Members noted the Internal Audit Report from Auditing Solutions for 2018/2019.</p>
9	<p><u>Community Grant Applications</u></p> <p>Members considered applications for Community Grants from:</p> <ol style="list-style-type: none"> 1. Midsomer Choral Society. 2. Midsomer Norton Football Club. 3. Clean Slate Training and Employment. <p>Resolved:</p> <p>Decline - Midsomer Choral Society – Project has taken place before the application has been decided.</p> <p>Decline - Clean Slate Training and Employment – more information required missing documentation.</p> <p>Approved - Midsomer Norton Football Club - £500</p>
10	<p><u>Play and Gym Inspection at West Clewes</u></p> <p>Resolved: Members Accepted Quote.</p>
11	<p><u>Wansdyke Play Association</u></p> <p>Resolved: Members Noted.</p>

12	<p><u>Charlton Road – 20mph Sign Changes</u></p> <p><u>Resolved:</u> Members Noted.</p>
13	<p><u>Land Adjacent to Wheelers Road</u></p> <p><u>Resolved:</u> Members agreed to decline to take on the land adjacent to Wheelers Road</p>
14	<p><u>Allotment Association Rent Review</u></p> <p><u>Resolved:</u> Members agreed proposal for this year. New arrangement for next year £0.43 pence per m². £1850.</p>
15	<p><u>Midsomer Norton Town Council Uniforms</u></p> <p><u>Resolved:</u> Members approved quote for office staff uniform. Blouses for the Town Clerk and polo shirts for staff - £150.</p>
16	<p><u>Tree Inspection - Quote</u></p> <p>Resolved: Members approved quote for tree inspection for the following areas:</p> <p>West Clewes St Chads Well Radstock Road Allotments Catholic Church Gardens Town Park, Gullock Tynning</p>
17	<p><u>Sponsorship Grant</u></p> <p><u>Resolved:</u> Members approved Sponsorship Grant.</p>
18	<p><u>Town Park – Update form The Town Clerk</u></p> <p><u>Resolved:</u></p> <ul style="list-style-type: none"> - Members received an update on the work at the Town Park - Members approved transferring £50,000 from the Capital Project Fund - Members approved the Town Clerk to approach Virgin to assist in the Town Park.
19	<p><u>Licence to Maintain The Hollies</u></p> <p><u>Resolved:</u> Members agreed for Councillor Michael Evans to take over from Paul Myers.</p>

20	<p><u>Midsomer Norton War Memorial</u></p> <p><u>Resolved:</u> Members approved £5,000 earmark reserves and permission for cleaning.</p>
21	<p><u>Historic England Grant</u></p> <p><u>Resolved:</u> Members approved a match funding commitment of £40,000 over four years.</p>
22	<p><u>Four Year Plan</u></p> <p><u>Resolved:</u> Members to create a four year plan including the following to be discussed:</p> <ul style="list-style-type: none"> - Anti-social behavior would be a priority - Extend Marshalls to Sundays - Town Park a success for families - Buildings are sustainable / Town Hall and Orchard way - Community Support - More friendly Town for pedestrians
23	<p><u>Lockable Barrier / Alligator Teeth for the Somer Centre</u></p> <p><u>Resolved:</u> Members agreed and delegated authority of up to £10,000 to Town Clerk.</p>
24	<p><u>Licensing Consultations</u></p> <p><u>Resolved:</u> Members Noted.</p>
25	<p><u>Bank Account – Change of Authorised Users</u></p> <p><u>Resolved:</u> Members approved.</p>
26	<p><u>Change of Banks</u></p> <p><u>Resolved:</u> Members approved.</p>
27	<p><u>Midsomer Norton Life</u></p> <p><u>Resolved:</u> Members approved and agreed Councillor G Mackay to write an article about the changing rooms.</p>

Meeting closed at 8.10pm

Signed:
(Chair)

Dated: