



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

Tel: 01761 418701 Email: townclerk@midsomernortontowncouncil.co.uk

Mayor: Cllr Michael Evans Town Clerk: Donna Ford PSLCC

To: a) Members of the Finance & Operations Committee

Quorum Level: 3 Members

b) All Other Members of the Council (for information)

1st October 2019

Dear Councillor

FINANCE & OPERATIONS COMMITTEE

A Summons to Attend is hereby given for a meeting of the Finance and Operations Committee that will be held in the Beauchamp Room, Town Hall, The Island, Midsomer Norton on Tuesday 8th October 2019 at 5.30 pm.

The agenda is set out below.

Yours faithfully

Donna Ford PSLCC
Town Clerk

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Town Council's recording protocol.

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding matters within the jurisdiction of the Committee. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

5.30pm Public Question Time

This section (at the Appointed Person's discretion) may last up to 20 minutes and is not part of the formal meeting of the Planning Committee and minutes will not be produced.

AGENDA

52	<u>Apologies for absence</u> To receive any apologies for inability to attend this meeting.
53	<u>Declarations of Interest</u> To receive details of any Personal or Prejudicial interest in respect of any matter to be discussed at the meeting pursuant to the provisions of the National Code of Conduct and related guidance provided by the Standards Board for England.
54	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1.
55	<u>Minutes</u> To confirm and sign as a correct record the Minutes of the Finance and Operations Committee held on Tuesday 10 th September 2019 (Enclosed.)
56	<u>Accounts for Payment –</u> Members to review the Schedule(s) of Accounts for Payment and authorise the payments for (i) Purchases Under £250.00 (Enclosed) (ii) Purchases Over £250.00 (Enclosed)
57	<u>Monthly Reports</u> To receive the Monthly Reports for September 2019 (To Follow).
58	<u>Play and Gym Inspection at West Clewes</u> Members to consider the operational play inspection reports from BANES of the play area and gym equipment at West Clewes Football Ground. (Enclosed)
59	<u>Bin for the Garden of Friendship</u> Members to consider the quotes for the new bin in the Garden of Friendship (Enclosed)
60	<u>Garden of Friendship Entrance</u> Members to consider the response from B&NES regarding a new entrance into the Garden of Friendship. (Enclosed)

61	<p><u>Grant Applications</u></p> <p>Members to consider the following Grant applications:</p> <ul style="list-style-type: none"> • Town Trust
62	<p><u>Update on the Town Park</u></p> <p>Members to receive an update on the Town Park. (Enclosed)</p>
63	<p><u>Surgeries</u></p> <p>Members to resolve the formation of surgeries.</p>
	<p><u>CONFIDENTIAL BUSINESS</u></p> <p>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item above refers)</p>