



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

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Mayor: Cllr Michael Evans Town Clerk: Donna Ford PSLCC

Minutes of the Meeting of the Finance & Operations Committee held in the Beauchamp Room at the Town Hall, Midsomer Norton on Tuesday 10th September 2019 Commencing at 5.30pm

Present: Chair of Committee: Cllr B Lawrence

Councillors: Cllr M Evans (Mayor)
Cllr S Plumley (Deputy Mayor)
Cllr L Robertson
Cllr R Robertson
Cllr G Mackay
Cllr M Moxham

Also Present: Clerk – Donna Ford
Deputy Clerk – Amanda Hazell

In Attendance: Cllr John Baker

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

28	<u>Apologies for Absence</u> Resolved to accept apologies from Cllr L Clement due to being unwell.
29	<u>Declarations of Interest</u> No declarations of interest
30	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1. Resolved: That in view of the confidentiality of Agenda Items 49, 50 and 51 the Public and Press be excluded from the meeting.
31	<u>Minutes</u> Resolved: That the Minutes of the Finance & Ops Committee held on Tuesday 9 th July 2019 be signed and adopted as a correct record.
32	<u>Accounts for Payment –</u>

	<p>Members reviewed the 'Schedule(s) of Accounts for Payment' for July and August and authorised the payments.</p> <p>Resolved: That the 'Schedule(s) of Accounts for Payment' for July and August be approved.</p>
33	<p><u>Monthly Reports</u></p> <p>Members received the Monthly Reports for July and August</p> <p>Resolved: That the monthly reports be noted with no issues arising.</p>
34	<p><u>New Shredder</u></p> <p>Members resolved to purchase a new shredder for the Council Office up to £400.</p>
35	<p><u>Festival of the Scarecrow</u></p> <ul style="list-style-type: none"> • Members resolved for Cllrs R Robertson and L Robertson to attend the judging of the Scarecrow Competition. • Create and enter a Mayor Scarecrow.
36	<p><u>Office Recycling</u></p> <p>Members resolved to order a 660l recycling bin to be collected once a fortnight, cost of £8.38 + VAT per collection to be split with the Community Trust.</p>
37	<p><u>Bus Shelter</u></p> <p>Members resolved to accept the quote to repair the broken bus shelter on Station Road.</p>
38	<p><u>Agenda and Minutes Training</u></p> <p>Members resolved to approve the Agenda writing training for the Deputy Clerk and Finance and Administration Assistants.</p>
39	<p><u>SLCC Annual General Meeting & National Conference 2019</u></p> <p>Members resolved the attendance of the Town Clerk and the Deputy Clerk at the SLCC Annual General Meeting & National Conference 2019.</p>
40	<p><u>Children's Christmas Party and Cinema Night 2019</u></p> <p>Members noted the plans the Children's Christmas Party proposed for Sunday 8th December 2019, and cinema night on the 12th December.</p>
41	<p><u>Grants</u></p>

	<p>Members to consider small grants application from:</p> <ol style="list-style-type: none"> i. The Silver Street Nature Reserve (Enclosed) ii. Midsomer Norton South Station (Enclosed) <p>Resolved: Approved – Silver Street nature Reserve - £500 Approved - Midsomer Norton South Station - £1500</p>
42	<p><u>Benches</u></p> <p>Members resolved to purchase and install 3 new Matrix benches from Goplastic for the Garden Of Friendship</p>
43	<p><u>New Contract – Allotment Association</u></p> <p>Members discussed and resolved the amended contract for the Allotment Association with a start date of 1st October 2019 for 5 years.</p>
44	<p><u>Section 106</u></p> <p>Members approved the sealing of the Section 106 agreement.</p>
45	<p><u>RS Security</u></p> <p>Members resolved a cap on the fees proposed by RS Security on closing the gate at the Somer Centre on the evenings that the Street Marshalls are not in attendance at £2,500.</p>
46	<p><u>Wellow Brook Management Plan</u></p> <ul style="list-style-type: none"> • Members resolved a budget of £500 to seek advice for a future plan for Wellow Brook. • Approved the Wellow Brook Management Plan and in addition to include grass gutting.
47	<p><u>War Memorial</u></p> <p>Members resolved to accept the quote for £1,200 to provide a structure report on the War Memorial and bridge.</p>
48	<p><u>Town Park</u></p> <ul style="list-style-type: none"> • Members resolved the Stage 2 costings for the Town Park following the tender process. • Members resolved to issue contracts of work.
	<p><u>CONFIDENTIAL BUSINESS</u></p>

	In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item above refers)
49	<u>Town Warden Allowance</u> Members resolved a vehicle allowance for the Town Warden
50	<u>Welton Rovers Football Club Limited</u> Members resolved not to accept the offer of purchasing shares in Welton Rovers.
51	<u>Midsomer Norton Almshouses</u> Members resolved for the office staff to investigate the selling of the Almshouses on the High Street and report back.

Meeting closed at 7.26pm

Signed:
(Chair)

Dated: