



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
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Mayor: Cllr Michael Evans Town Clerk: Donna Ford PSLCC

**All Council Meetings are open to the
Public and Press**

30th October 2019

To: All Members of Midsomer Norton Town Council

Dear Councillor,

You are summoned to a Meeting of the Town Council, on **Monday 4th November 2019** at **7.00pm** in the Beauchamp Room, The Town Hall, The Island, Midsomer Norton. The meeting will consider the items set out below.

**Donna Ford PSLCC
Town Clerk**

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Town Council's recording protocol.

7.00pm

Welcome

7.05pm

Chaplains Thought for the Day.

Public Question Time

This section (at the Mayor's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

59	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Council to receive apologies for absence and consider the reasons given. LGA 1972 s85(1)</p>
60	<p><u>Mayor's Announcements</u></p>
61	<p><u>Town Clerk's Report</u></p> <p>To receive a report from the Town Clerk. (Enclosed).</p>
62	<p><u>Declarations of Interest</u></p> <p>Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). <i>(NB this does not preclude any later declarations).</i></p>
63	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1.</p>
64	<p><u>Minutes</u></p> <p>To confirm and sign as a correct record the Minutes of a Meeting of Midsomer Norton Town Council held on Monday 2nd September 2019 (Enclosed).</p>
65	<p><u>To receive Reports from the Town Councils Standing Committees</u></p> <p>Planning Committee (Enclosed) Finance & Operations Committee (Enclosed)</p>
66	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies</u></p> <p>To receive verbal reports from Councillors who have represented the Council at meetings of outside bodies.</p>
67	<p><u>Surgeries</u></p> <p>Members to consider the rota for upcoming surgeries (Enclosed).</p>
68	<p><u>Grants</u></p> <p>Members to consider the following Sponsorship Grant application:</p> <ul style="list-style-type: none"> • Carnival (Budget Enclosed)

69	<p><u>Road Closure</u></p> <p>Members to note the closure on a major road in Midsomer Norton (Enclosed)</p>
70	<p><u>Town Park Update</u></p> <p>Members to note the update on the Town Park (Enclosed).</p>
71	<p><u>Facebook and Twitter</u></p> <ul style="list-style-type: none"> • Members to note the link to the Twitter Page https://twitter.com/@norton_town?lang=en-gb • Members to consider the Facebook Page before going live.
72	<p><u>Midsomer Norton Life</u></p> <p>Members to consider articles for the Spring 2020 edition.</p>
73	<p><u>Christmas Events</u></p> <p>Members to note the update on the Christmas Events. (Enclosed). Any volunteers would be much appreciated.</p>
74	<p><u>Remembrance Day Parade</u></p> <p>Members to note the update on the Remembrance Day Parade. (Enclosed)</p>
75	<p><u>Wellow Brook</u></p> <p>Members to consider the report form New Leaf regarding Wellow Brook.</p>
76	<p><u>Health and Safety Policy</u></p> <p>Members to consider adopting the Health and Safety Regulatory Framework. (Enclosed)</p>
77	<p><u>Equality Policy</u></p> <p>Members to review the Equal Opportunities Policy as adopted on 7th April 2014. (Enclosed)</p>
78	<p><u>Community Engagement Policy</u></p> <p>Members to consider adopting the Community Engagement Policy Regulatory Framework. (Enclosed)</p>
79	<p><u>Scheme of Delegation</u></p> <p>Members to consider adopting the revised Scheme of Delegation. (Enclosed)</p>

80	<p><u>Grant Policy</u></p> <p>Members to review the Grant Policy as adopted on 5th December 2016. (Enclosed)</p>
81	<p><u>Complaints Procedure</u></p> <p>Members to review the Complaints Procedure as adopted on 2nd March 2015. (Enclosed)</p>
82	<p><u>Local Council Award Scheme – Foundation Award</u></p> <p>Members to note that Midsomer Norton Town Council has been awarded The Foundation Award which demonstrates that a Council meets the minimum requirements for operating lawfully and according to standard practice. (Enclosed)</p>
83	<p><u>Local Council Award Scheme – Quality Award</u></p> <p>Members to receive a report from the Town Clerk regarding the Councils application for a Quality Award under the Local Council Award Scheme designed by NALC. (Enclosed).</p>
<p>CONFIDENTIAL</p>	
<p>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item above refers)</p>	