



Midsomer Norton Town Council

Council Offices, Town Hall, The Island, Midsomer Norton, Bath BA3 2HQ

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Mayor: Cllr Michael Evans Town Clerk: Donna Ford PSLCC

Minutes of the Meeting of the Finance and Operations Committee held in the Beauchamp Room at the Town Hall, Midsomer Norton on Tuesday 10th December 2019 Commencing at 5.30pm

Present:	Chair of Committee:	Cllr B Lawrence
	Councillors:	Cllr M Evans (Mayor) Cllr S Plumley (Deputy Mayor) Cllr L Robertson Cllr R Robertson Cllr G Mackay Cllr M Moxham
Also Present:		Clerk – Donna Ford Administrator – Caroline Brown
In Attendance:		Cllr Paul Meyers Two Members of the Public Susie Watkins Nub News (Press)

Fire Safety – Evacuation Procedure / Recording Protocol

The Officer present explained the fire evacuation procedure and the Town Council's recording protocol.

78	<u>Apologies for Absence</u> Resolved: Apologies received and accepted from Cllr L Clement.
79	<u>Declarations of Interest</u> Resolved: Cllr Steve Plumley declared his interest in Item No. 89.
80	<u>Exclusion of the Press and Public</u> To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1. Resolved: That in view of the confidentiality of Agenda Item 93 the Public and Press be excluded from the meeting.
81	<u>Minutes</u> Resolved: That the Minutes of the Finance Committee held on Tuesday 12 th November 2019 be signed and adopted as a correct record.
82	<u>Accounts for Payment –</u>

	<p>Resolved: That the 'Schedule(s) of Accounts for Payment' for November 2019 be approved.</p>
83	<p><u>Monthly Reports</u></p> <p>Members received the Monthly Reports for November 2019.</p> <p>Resolved: That the monthly reports be noted with no issues arising.</p>
84	<p><u>Midsomer Norton Town Council Budget 2020-2021</u></p> <p>Resolved: That the budget to date be noted. Several items outstanding from B&NES. Budget to be agreed by the beginning of February 2020.</p>
85	<p><u>Service Agreement – SW Comms</u></p> <p>Resolved: To accept the quote and see what other options will be available for the following year.</p>
86	<p><u>First Aid Training</u></p> <p>Resolved: To accept quote 2 from First Aid Training for Emergency First Aid at Work In-House (up to 12 people) for £425.</p>
87	<p><u>Rural / Market Towns Group</u></p> <p>Resolved: To join the Rural/Market Towns Group for one year and then to review.</p>
88	<p><u>New Website</u></p> <p>Resolved: Cllr Gordon Mackay to look at the current website set up to see what can be done with it.</p>
89	<p><u>Grant Applications</u></p> <p>Resolved: Approved – Welton Rovers £2200.00.</p>
90	<p><u>Unity Trust Bank Account</u></p> <p>Resolved: Members noted that the new bank account was up and running.</p>
91	<p><u>Midsomer Norton Life</u></p> <p>Resolved: Members noted the proposed articles for Spring 2020. Articles also considered:</p> <ul style="list-style-type: none"> • Climate Change Emergency • Children's Christmas Events and Social

	<ul style="list-style-type: none"> • ASB Camera at the Somer Centre • Town Park • Report from the Schools
92	<p><u>Event Management Plans</u></p> <p>Resolved: Members noted the Event Management Plans.</p>
	<p><u>CONFIDENTIAL BUSINESS</u></p> <p>Resolved: That in view of the confidentiality of the business remaining to be discussed, being staffing matters, the Public and Press be excluded from the meeting.</p>
93	<p><u>DBS Check</u></p> <p>Resolved: To accept the quote and apply for the checks.</p>

Meeting closed at 6.45pm

Signed:

(Chair)

Dated: