



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
Phone: 01761 418701 Email: townclerk@midsomernortontowncouncil.co.uk
Mayor: Cllr Michael Evans Town Clerk: Donna Ford PSLCC

**All Council Meetings are open to the
Public and Press**

17th March 2020

To: All Members of Midsomer Norton Town Council

Dear Councillor,

You are summoned to an Extra Ordinary Meeting of the Town Council, on **Monday 23rd March 2020 at 5.30pm** in the Beauchamp Room, The Town Hall, The Island, Midsomer Norton. The meeting will consider the items set out below.

**Donna Ford
Town Clerk**

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Town Council's recording protocol.

5.30pm Welcome

Public Question Time

This section (at the Mayor's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

119	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Council to receive apologies for absence and consider the reasons given. LGA 1972 s85(1)</p>
120	<p><u>Mayor's Announcements</u></p>
121	<p><u>Declarations of interest</u></p> <p>Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). <i>(NB this does not preclude any later declarations).</i></p>
122	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1.</p>
123	<p><u>Minutes</u></p> <p>To confirm and sign as a correct record the Minutes of a Meeting of Midsomer Norton Town Council held on Monday 2nd March 2020 (Enclosed).</p>
124	<p><u>Risk Assessment for COVID19</u></p> <p>Members to consider the Risk Assessment for COVID19. (Enclosed)</p>
125	<p><u>Business Continuity Plan</u></p> <p>Members to consider the Business Continuity Plan to COVID19. (Enclosed)</p>
126	<p><u>Community Resilience Pack</u></p> <p>Members to consider the Community Resilience Pack and associated costs. (Enclosed)</p>
127	<p><u>Coronavirus Policy</u></p> <p>Members to consider the Coronavirus Policy. (Enclosed)</p>
128	<p><u>Delegated Powers</u></p> <p>Members to consider delegated powers to the Clerk. (Enclosed)</p>
	<p>CONFIDENTIAL</p>
	<p>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 129 above refers)</p>

129	<u>Homeworking Policy</u> Members to consider the Homeworking Policy. (Enclosed)