



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
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Mayor: Cllr Michael Evans Town Clerk: Donna Ford PSLCC

All Council Meetings are open to the Public and Press

4th May 2020

To: All Members of Midsomer Norton Town Council

Dear Councillor,

You are summoned to the Annual Meeting of the Town Council, on **Monday 11th May 2020 at 7.00pm**. The meeting will be held electronically. To join the meeting via Zoom, please use the following login details: Meeting ID 875 5192 1709. Password 528178. The meeting will consider the items set out below.

Donna Ford
Town Clerk PSLCC

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Committee is requested to note the fire safety procedure and the Town Council's recording protocol.

7.00pm

Welcome

7.05pm

Chaplains Thought for the Day.

Public Question Time

This section (at the Mayor's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

1.	<p><u>Election of Mayor</u></p> <p>To elect a Mayor of the Council for the Municipal Year 2020/2021. (Following election, the Mayor will be invited to complete the formal statutory Declaration of Acceptance of Office).</p>
2.	<p><u>Election of Deputy Mayor</u></p> <p>To elect a Deputy Mayor for the Municipal Year 2020/2021.</p>
3.	<p><u>Approval of holding the meeting remotely</u></p> <p>Members to resolve to adopt Supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings, and this lasts until 7th May 2021 or the repeal of legislation whichever is the earlier. (Enclosed)</p>
4.	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Council to receive apologies for absence and, and if appropriate, to resolve to approve the reasons given.</p> <p>To note Councillor attendance for 2019/2020 (Enclosed).</p>
5.	<p><u>Declarations of interest</u></p> <p>Members to declare any interest they may have in agenda items in accordance with the requirements of the Council's Code of Conduct.</p>
6.	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1. Item 23 refers.</p>
7.	<p><u>Minutes</u></p> <p>To confirm and sign as a correct record the minutes of the Midsomer Norton Town Council Meeting held electronically on Monday 23rd March 2020 (Enclosed).</p>
8.	<p><u>To Review and Appoint Members to serve on the Town Council's Standing Committees 2020-2021</u></p> <p>a. Planning Committee) b. Finance and Operations Committee) Current membership c. Personnel Working Party) attached (Enclosed)</p>
9.	<p><u>Appointment of Representatives on Outside Bodies 2020-2021</u></p>

	To appoint representative(s) to serve on outside bodies for the ensuing year 2020/2021 (Enclosed).
10.	<p><u>To Review the Committee's - Terms of reference</u></p> <ul style="list-style-type: none"> • Planning Committee (Enclosed) • Finance and Operations Committee (Enclosed)
11.	<u>Mayor's Announcements</u>
12.	<p><u>Town Clerk's Report</u></p> <p>To note the report from the Town Clerk on matters since the last meeting (Enclosed).</p>
13.	<p><u>Reports from Councillors attending Meetings of Outside Bodies</u></p> <p>To receive written reports from Councillors who have represented the Council at meetings of outside bodies.</p>
14.	<p><u>Accounts for Payment –</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for March 2020 and April 2020.</p> <p>(i) Purchases Under £250.00 (Enclosed) (ii) Purchases Over £250.00 (Enclosed)</p>
15.	<p><u>Policies – Annual Investment Strategy, System of Internal Controls, Standing Orders and Financial Regulations</u></p> <p>Members to approve/review the following:</p> <ul style="list-style-type: none"> • Adopt the Annual Investment Strategy, as required by legislation (Enclosed). • Review the current System of Internal Controls. (Enclosed) • Adopt the supplements of the Standing Orders for electronic meetings. (Enclosed) • Review the current Standing Orders. (Enclosed) • Review the current Financial Regulations. (Enclosed)
16.	<p><u>Scheme of Delegation</u></p> <p>Members to approve items on the Scheme of Delegation Report. (Enclosed)</p>
17.	<p><u>Town Park – West Entrance</u></p> <p>Members to consider the schedule of works for the Town Park West Entrance and subsequence work required. (Enclosed)</p>
18.	<u>Midsomer Norton Life</u>

	Members to resolve the publication options of the summer edition of Midsomer Norton Life magazine. (Enclosed)
19.	<p><u>Grant</u></p> <p>Members to consider the application for a small grant from the following:</p> <ul style="list-style-type: none"> • Bath Area Play Project
20.	<p><u>Midsomer Norton Carnival</u></p> <p>Members to consider the correspondence from the Carnival Association. (Enclosed)</p>
21.	<p><u>Planning</u></p> <p><u>Planning Applications for Consideration</u></p> <p>To consider a schedule of applications submitted for consultation:</p> <ol style="list-style-type: none"> 20/01310/RES Four Winds Monger Lane Welton Midsomer Norton Radstock Bath And North East Somerset BA3 2SP Approval of reserved matters with regard to outline application 18/01711/OUT (Outline application for the erection of up to 2no dwellings and access with all other matters reserved (Resubmission)) LINK 20/01341/OUT Parcel 3511 Silver Street Midsomer Norton Outline application for the erection of 9 dwellings with all matters reserved except access. LINK. 20/01480/OUT Description of Proposal: Erection of two detached dwellings and garages following demolition of existing outbuilding. (Renewal of permission 16/01243/OUT) LINK 20/00786/STTRAD. Fruit Stall. (Enclosed) 20/01556/FUL Land Between 121A And 120C Charlton Park Midsomer Norton Erection of double garage. LINK
22.	<p><u>ENVIRONMENT</u></p> <ol style="list-style-type: none"> 20/01365/TCA 92 Radstock Road Midsomer Norton Radstock Bath And North East Somerset BA3 2AU Eucalyptus - a reduction of a maximum of 5 metres off the limbs (of various sizes) hanging over the neighbouring gardens LINK
	<p>CONFIDENTIAL BUSINESS</p> <p>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Item 23 below refers)</p>

23.	<u>Settlement Agreement</u> Members to agree the settlement agreement. (To Follow)