



Midsomer Norton Town Council

Council Offices, The Town Hall, The Island, Midsomer Norton, BA3 2HQ
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Mayor: Cllr Lynda Robertson Town Clerk: Donna Ford PSLCC

**All Council Meetings are open to the
Public and Press**

2nd September 2020

To: All Members of Midsomer Norton Town Council

Dear Councillor,

You are summoned to the Town Meeting of the Town Council, on **Monday 7th September 2020 at 7.00pm**. The meeting will be held electronically. To join the meeting via Zoom, please use the following login details: Meeting ID 314 881 5890. Password 747049. The meeting will consider the items set out below.

**Donna Ford
Town Clerk**

Before the meeting there will be a public session to enable the electorate of Midsomer Norton to ask questions, and make comments, regarding the Town Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes.

Fire Safety – Evacuation Procedure / Recording Protocol

The Council is requested to note the fire safety procedure and the Town Council's recording protocol.

7.00pm

Welcome

7.05pm

Chaplains Thought for the Day.

Public Question Time

This section (at the Mayor's discretion may last up to 20 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

AGENDA

38	<p><u>Apologies for absence and to consider the reasons given</u></p> <p>Council to receive apologies for absence and consider the reasons given. LGA 1972 s85(1)</p>
39	<p><u>Mayor's Announcements</u></p>
40	<p><u>Town Clerk's Report</u></p> <p>To receive a report from the Town Clerk. (To Follow).</p>
41	<p><u>Declarations of interest</u></p> <p>Members to declare any interests, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). <i>(NB this does not preclude any later declarations).</i></p>
42	<p><u>Exclusion of the Press and Public</u></p> <p>To agree any items to be dealt with after the Public (including the Press) has been excluded under Standing Order 28.1. Items 71, 72 and 73 refer.</p>
43	<p><u>Minutes</u></p> <p>To confirm and sign as a correct record the Minutes of a Meeting of Midsomer Norton Town Council held on Monday 1st June 2020. (Enclosed).</p>
44	<p><u>Accounts for Payment –</u></p> <p>Members to review the Schedule(s) of Accounts for Payment and authorise the payments for June, July and August 2020.</p> <p>(i) Purchases Under £250.00 (Enclosed) (ii) Purchases Over £250.00 (Enclosed)</p>
45	<p><u>Monthly Reports</u></p> <p>To receive the Monthly Reports for June, July and August 2020. (June & July - Enclosed. August – To Follow).</p>
46	<p><u>To receive Reports from the Town Councils Standing Committees</u></p> <p>Planning Committee. (To Follow).</p>
47	<p><u>To hear Reports from Councillors attending Meetings of Outside Bodies</u></p> <p>To receive verbal reports from Councillors who have represented the Council at</p>

	meetings of outside bodies.
48	<u>Wellow Brook Walk</u> To consider the proposals for Wellow Brook Walk. (Enclosed). Andy King from New Leaf Studio will be giving a presentation.
49	<u>Town Park – Sensory Garden</u> Members to note the Sensory Garden planting costs. (Enclosed).
50	<u>Telephone Box for Town Park</u> Members to consider the report on the Telephone Box and any associated action required. (Enclosed).
51	<u>Town Park Defibrillator</u> Members to consider the installation of a defibrillator into the Councils phone box at the Town Park. (Enclosed).
52	<u>Town Park – Quantified Tree Risk Assessment</u> Members to consider the quantified tree risk assessment report for the Town Park from O Frost Forestry and Arboriculture Ltd and associated work required. (Enclosed).
53	<u>Town Park Update – Celebration Meadow Surface</u> Members to note the report from Andy King from New Leaf Studio on the Celebration Meadow. (Enclosed).
54	<u>Grant Applications</u> Members to consider the grant application from the following: <ul style="list-style-type: none"> • Community Trust. (Enclosed). • Silver Street Nature Reserve. (Enclosed). • Midsomer Norton Cricket Club. (Enclosed).
55	<u>Midsomer Norton and District Carnival Association</u> Members to consider the correspondence from the Midsomer Norton and District Carnival Association. (Enclosed).
56	<u>West Clewes Play Park Shelter</u> Members to consider the quotes for a new shelter at West Clewes. (Enclosed)
57	<u>Replacement Fence – West Clewes</u> Members to consider the quotes for a replacement fence at West Clewes.

	(Enclosed).
58	<u>Play Equipment Inspections</u> Members to consider changing from BANES inspectors and the quotes for the inspections of the play area. (Enclosed).
59	<u>Co-Option of a Town Councillor</u> Members to consider applications received for co-option following the resignation of Cllr C Smith and vacancy arising. (Enclosed).
60	<u>Midsomer Norton Life Magazine Distribution</u> Members to consider the distribution of Life magazine and associated costs. (Enclosed).
61	<u>Remembrance Sunday Parade and Service 2020</u> Members to consider this year's Remembrance Parade and Service in the town. (Enclosed).
62	<u>Midsomer Norton Town Council – Christmas Social Events</u> Members to consider the Town Council Christmas Social, the Children's Christmas Party and the Children's Cinema Night. (Enclosed).
63	<u>Christmas Lights</u> Members to consider the switch on of the Christmas lights. (Enclosed).
64	<u>Midsomer Norton Life</u> Members to consider articles for the Winter edition of Midsomer Norton Life.
65	<u>Anti-Social Behaviour</u> Members to receive an update on anti-social behaviour. (Enclosed).
66	<u>New Website</u> Members to receive an update on the new website with the new transparency requirements from Cllr Gordon Mackay.
67	<u>Meeting Dates</u> Members to note the dates of future meetings. (Enclosed).
68	<u>Finance and Operations Committee Meetings</u> Members to consider reinstating the Finance and Operations Committee meeting in October 2020.

69	<p><u>Information Boards</u></p> <p>Members to consider the quote for the information boards from Stonebarn for display along the river. (To Follow).</p>
70	<p><u>Relocation of Bench on Charlton Road</u></p> <p>Members to consider the relocation of the bench on Charlton Road. (Enclosed).</p>
CONFIDENTIAL	
<p>In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of this item (Items 71, 72 and 73 above refers)</p>	
71	<p><u>DCK</u></p> <p>Members to consider the current contracted accountant DCK and costs and to consider any alternative options and services. (Enclosed).</p>
72	<p><u>Deputy Clerk ILCA Training</u></p> <p>Members to consider for the Deputy Clerk to undertake the ILCA training at a cost of £99.</p>
73	<p><u>New Member of Staff</u></p> <p>Members to note the employment of new office staff member Jo Corbett who started in post on 10th August 2020. Jo will be taking over the Finance and Admin role.</p>